

WARRANTS/CIVIL PROCESS

WARRANTS

Warrant **T**racking captures information on both wanted persons and vehicles and tracks "transactions" or action taken on existing warrants. A charge code table is maintained for use by this module.

Civil **P**rocess handles the creation and subpoenas and judgments, maintains data as property seizures and auctions. to be calculated on amounts owed by calculations. The Multiple Alias module is also included here, so that additional aliases can be entered for defendants in both warrants and civil process.



tracking of civil process documents such as on defendants, plaintiffs and attorneys, as well Included are a module which records interest defendants and a module which performs the

WARRANT ENTRY

The Warrant Tracking module captures data for wanted persons, including employment and vehicle information. Warrants can be prepared with multiple charges. NCIC descriptor information (sex, race, weight, height, hair color, eyes, etc.), reason or charge, location of the warrant and remarks are stored.

Nine pre-formatted reports are provided:

WARRANTS BY NAME

WARRANTS BY NUMBER

WARRANTS BY ENTRY DATE

ACTIVE WARRANTS BY NAME

WARRANTS BY STATUS

WARRANT AGING REPORT

WARRANTS BY ADDRESS

WARRANTS DUE TO EXPIRE

WARRANTS BY CAUSE NUMBER

WARRANT TRANSACTIONS

Warrant Transactions tracks action taken on warrants that have been entered in Warrant Entry. The Warrant Transaction report lists all transactions for a specified date range.

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CIVIL PROCESS The Civil Process system provides several functions:

Civil Process establishes the records on individuals and tracks information such as the individual's name, address, personal descriptors, driver's license, employer, plaintiff, and attorney. If any cautions are issued, these appear on the top line of the record whenever it is retrieved for viewing.

Civil Process Transactions tracks the individual's name, date and time, officer, action taken, any payments, and remarks.

Attorney Information maintains data on attorneys and provides an Attorney Table.

Civil Process Defendant and Plaintiff records defendant and plaintiff information, respectively.

Civil Process Employer captures employment information for the defendant.

Civil Process Seizures provides property seizure data.

Civil Process Auction records information on seized property which has been auctioned.

An Interest Calculation module calculates interest on amounts owed by defendants, and the Interest Table maintains the information on the percentage of interest to be charged, and the time periods for which the rate is effective.

Reports include: Civil Process by Name; Civil Process by Attorney; and Unserved Notices.